

PROPERTY MANAGEMENT DIVISION – *MURRAY REALTY, INC.*

Murray Realty, Inc. . • Managing Agent • (540)366-7771

6926 Peters Creek Road • Roanoke, VA 24019

[Doug Murray • DougSR@MurrayRealty.com](mailto:DougSR@MurrayRealty.com), HOA Manager

Disclosure Package Request Information:

Murray Realty, Inc. is committed to a 14 day processing time for disclosure packet requests made in writing.

Expedite fee will be applied to any requests less than that granted applicable by Virginia Law Section 55-79.97:1

Fess Schedule for Resale Certificate:

Inspection (required to prepare Resale Certificate on all Associations)	\$100.00
Prep Resale Certificate (2 hardcopies)	\$150.00
Additional copies upon written request	\$25.00
Expedite Fee (Must be delivered within business 5 days from requested date)	\$50.00
Post Closing Fee to Purchase (Collected at closing)	\$50.00
Update Fee (update to financials/minutes/amendments of disclosure documents if purchased within the last 12 months)	\$25.00

Fees are due and payable at time of settlement from settlement proceeds in accordance with this section.

* If settlement does not occur within 90 days of delivery of the resale certificate or funds not collected at closing, these fees they will become the responsibility of the purchaser.